

Department of Posts
O/o The Chief Postmaster General,
C.G. Circle Raipur – 492 001

To,

The Sr./Supdt. of POs
Bastar/Bilaspur/Durg/Raigarh/Raipur

No. STA 11-6//2020/

Raipur dated 05.01.2021

Sub:- Aptitude Test for SBSC Branch of Head Post Offices to be held on **24.01.2021 (Sunday)** arrangement for holding of test.

As notified by Dte vide A-3401/01/2020-DE dated 10.09.2020 & 113-01/2017-SB dated 4.9.2019 circulated vide CO Endst. No. STA 11-6/II/2019/22 dated 20.9.2019 the SB Aptitude Test will be held on **24.01.2021(Sunday)** in this circle as per time table given below:-

Subject	Date & Day	Hours (time)
Prescribed rules etc. (with aid of books) PO SB Man. Vol. I, II & III	24.01.2021 (Sunday)	10.00 hour to 12.00 hour

2. The revised syllabus of the examination as prescribed by the Deptt. DG P&T vide their letter No.113-07/2010-SB dated 23.08.2011 is as under:-

Syllabus for the examination for the Savings Bank and Savings Certificates Branch of Head Post Offices is enclosed herewith.

3. The Divisional Supdt./Gazetted Postmasters may therefore take immediate action to circulate, this to all concerned. All Postmasters may circulate the intimation amongst the Post Offices officials and obtain their initials in token of having gone through it. No. complaints should come up from any officials on this score.


4. The Divisional Supdt./Gazetted Postmasters will receive the application upto **15.01.2021** and intimate the number of candidates giving examination to this office by **18.01.2021** furnishing a list of the candidates permitted to appear in the examination, in the prescribed proforma attached herewith.

5. **Conditions of eligibility:-**

a) The official must have completed one year service on **31st December 2020** in the clerical cadre.

- b) He should have good record of work and unblemished record of conduct and character, his integrity be beyond doubt.
- c) The official who has already completed tenure of 5 year under this scheme will not be eligible to appear in the examination unless he has worked for an equal period in any office/branch after the tenure.
- 6. A candidate who fulfills the prescribed conditions should submit his application by **15.01.2021** to the Divisional Supdt. or Gazetted Postmaster as the case may be who will decide whether the candidate fulfills the prescribed conditions and should be permitted to appear at the examination. The decisions of the Divisional Supdt./Gazetted Postmaster will be final. A specimen form of application is enclosed. Please acknowledge receipt.

Encl: As above.


Asstt. Director (Staff)
C.G. Circle, Raipur – 492 001

Copy to:-

- 1. PA to AD(S) Circle Office Raipur for necessary action.
- 2. PA to DPS Raipur

DATE STAMP
IMPRESSION

APPLICATION FOR ADMISSION TO THE EXAM FOR GRANT OF SAVING BANK
ALLOWANCE TO POSTAL ASSISTANTS WORKING IN S.B./S.C. BRANCH

- Note: 1. To be filled in by the candidate in his/her own handwriting.
2. Application duly filled in should be submitted to Divisional Head / Gazetted Postmaster.

1. Name (in block letters) :
2. Designation :
3. Office & Division, where working :
4. Date of entry in the clerical cadre :
5. Length of service as on **31.12.2020** in Clerical cadre. :
6. Whether permanent/Quasi permanent Temporary :
7. Date of confirmation :
8. Community, whether SC/ST :
9. Whether worked previously under incentive bonus scheme if so, number period from. :
10. Language opted for examination (Hindi/English) :

Declaration

I.....hereby declare that the particulars filled by me in this form are true to the best of my knowledge and belief.

Station:
Dated:

Signature & Designation

